

# ***Strawberry Point Ambulance Board***

## ***Meeting Agenda***

January 11<sup>th</sup>, 2022 at 8pm  
Back Conference Room of City Hall

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Financial Reports
  - a) Claims Register
  - b) Township Report
  - c) Financial
  - d) Past Due Accounts/ Collections
- V. Service Director's Report and Recommendation
- VI. Medical Director's Report and Recommendation
- VII. New Business
  - a) Process for Appointing/Hiring EMS Positions (Autumn)
    - i. Paid positions: EMS Service Director and Admin/ Billing Specialist; Other service positions: EMTs, Medics, Ambulance Operators
    - ii. Nonpaid positions: Board members
  - b) Review Current Applications and Appoint Service Members
    - i. EMS Service Director (1 applicant)
    - ii. Admin/ Billing Specialists (2 applicants)
  - c) Board Member Applicants (1 opening)
  - d) Election of Officers and Member Status

- i. Term = 3 years
- ii. President; Vice President; Secretary
- iii. Ambulance Board Members have a 3 year term. The following is when terms were initiated/ re-upped.

Pope: Feb. 2021

Thompson and Paris: Sept 2019

Horns and Taylor: May 2018

Becker: prior to 2018

Would Becker, Horns and Taylor like to re-up their board membership?

- e) Liaison at City Council Meetings Representing SP Ambulance Board (Amy Horn)
- f) EMS/PD Vehicle (Amy Horn)
- g) Ambulance Liaison appointed by Mayor Evans, Jason Gearheart. This position is appointed for a year term. (Ashley Jasper submitted)
- h) Volunteer to serve on E911 Board for Buchanan, Fayette and Delaware Counties. This was a position previously filled by Callahan. Will the Board appoint a volunteer/ refill Callahan's spot? (Ashley Jasper submitted)

#### VIII. Old Business

- a) Quotes on Ambulance Repair (Cripe)
- b) Ambulance Area Signage (Cripe/ Owens)
  - i. One door needed to be completed (one was finished)
- c) Quotes for New Door on South Side of Ambulance Meeting Room (Cripe/ Owens)
- d) Signage for Ambulance Drive (Cripe)
  - i. DOT did not approve street signage
- e) Citizen State Bank Account for SP Ambulance

- i. Once positions filled: In need of Service Director Approval and Chair of Ambulance Board to move the account.

IX. Other business

a) What I Have Learned

- i. Agenda must be posted 24hrs prior to meeting
- ii. Any add-ons at the meeting must be comment only, no discussion. If a discussion is needed the topic is to be placed on the following agenda for discussion.
- iii. To pass any motions, the Board needs to have votes from 4 of the 7 members. (This is determined by number of seats, not seats filled).
- iv. The SP Ambulance Board consists of 6 community members plus the Medical Director, 7 members total. (Currently we have 5 of the 6 seats filled). To change this it must go through the City Council. The Board Members must not be in a paid position or members of any other board??

X. Next Meeting: March 8<sup>th</sup> at 8pm in Ambulance Meeting Room at City Hall

XI. Adjournment