

Contract and Policies for Adoption as required by

CDBG rules- Strawberry Point

- **UERPC Contract for Services** – for approving in the amount of \$25,000; all is covered by the CDBG grant.
- **Resolution** – for the adoption of the following policies:
 1. **Code of Conduct** – states that if you have a conflict of interest in the award of any contract under this grant, you will remove yourself from voting on the award.
 2. **CDBG Subrecipient Procurement Policies and Procedures** – states that you will procure for services, construction, and supplies in the manner set forth in this policy. Most likely you are operating this way now.
 3. **Equal Opportunity Policy Statement** – states that you do not discriminate in your hiring practices.
 - a. *Note: A copy of this signed policy needs to be posted at City Hall.*
 4. **Policy on the Prohibition of the Use of Excessive Force** – states that you will not use excessive force to bar anyone from peacefully protesting.
 5. **Residential Anti-displacement and Relocation Assistance Plan (RARA)** – states that you will, to the best of your ability, not relocate any persons in connection with this grant.
 6. **Affirmative Action Plan** – states that you will not discriminate in your hiring practices and that none of your contractors will either. Specific contract language will be included in each of their contracts.
 7. **Affirmative Fair Housing Policy** – states that you will do all you can to further fair housing and that you won't discriminate.

Also included:

- **Procurement Certification of Compliance** – no action needs to be taken for this document, but the Mayor needs to sign per CDBG requirements.
- **Acknowledgement of Environmental Review Requirements** – no action needs to be taken for this document, but the Mayor needs to sign per CDBG requirements.
- **Environmental Review Record signature pages** – no action needs to be taken for these, but the Mayor needs to sign only (do not date yet) per CDBG requirements. (NOTE- date will be added closer to Environmental Review Record finalization)
- **Request for Release of Funds and Certification HUD 7015.15 form** – no action needs to be taken for these, but the Mayor needs to sign only (do not date yet) per CDBG requirements. (NOTE- date will be added closer to Environmental Review Record finalization)