

Strawberry Point City Council  
Regular Meeting July 7, 2021

The Strawberry Point City Council met for a regular meeting on Wednesday, July 7, 2021 at 6:00 p.m. at the Council Chambers within Strawberry Point City Hall. Mayor Evans presided. Council members answering roll call were Hansel, Gould, Courtnage, Gearhart, Rowcliffe.

Gould made a motion to approve the agenda. Courtnage seconded the motion. A roll call vote was taken. Ayes: Hansel, Gould, Courtnage, Gearhart, Rowcliffe. Nays: None. Motion passes.

**PRESENTATIONS/GUESTS**

Josh Demmer with Demmer Architecture presented plans for Civic Center and Library improvements. Abandoning the existing boiler, but leaving the unit, piping, and radiators in place, replacing with new furnaces and air conditioning, including duct works, furnace closets, and ceiling modifications are estimated to cost approximately \$200,000. To purchase and install 1,540 square feet of one-inch thick high-impact acoustical panels over the existing ribbed steel panel ceiling would cost approximately \$28,000 and reduce the reverberation from the current four to five seconds down to a more tolerable 1.3 seconds. Lastly, the excavation, demolition, backfill, and repair of the library walls is estimated to cost approximately \$37,000 and will anchor the wall on each side and seal the walls to prevent further moisture damage. Demmer also estimated a 10% construction contingency and 10% General Contractor fees for a total estimated project cost of \$320,650. The Council requested a work session with Berry Tender Child Care’s Board to discuss terms of a long-term lease of the facility before proceeding with any portion of the project.

**CONSENT AGENDA**

Minutes from June 14, 2021: Regular Meeting and Lagoon Tour

Minutes of June 21, 2021: City Council Work Session

Claims

May 2021 Treasurer’s Report showing receipts and disbursements by fund as follows:

Fund	Expenses	Revenues
General	\$ 81,061.12	\$ 73,105.79
Munter Trust	\$ -	\$ -
Library Capital Improvement	\$ -	\$ -
Fire Department	\$ -	\$ 1,000.00
Swimming Pool	\$ -	\$ -
Tree Board	\$ -	\$ -
Ambulance	\$ -	\$ 5,420.22
Civic Center	\$ -	\$ -
Police Equipment Reserve	\$ -	\$ 250.00
Fire Equipment Reserve	\$ -	\$ -
Ambulance Equipment Reserve	\$ -	\$ -
Street Equipment Reserve	\$ -	\$ -
Industrial Park Equipment Reserve	\$ -	\$ -
Pool Equipment Reserve	\$ -	\$ -
Administrative Equipment Reserve	\$ -	\$ -
Parks Equipment Reserve	\$ -	\$ -

Road Use Tax	\$	4,252.01	\$	13,032.52
I-Jobs	\$	-	\$	-
Employee Benefits	\$	4,852.85	\$	5,039.82
Emergency Fund	\$	-	\$	408.07
Local Option Sales Tax	\$	-	\$	-
Tax Increment Financing	\$	-	\$	685.33
FEMA	\$	-	\$	-
Debt Service	\$	127,027.50	\$	3,405.11
CDBG Rehab Housing Project	\$	-	\$	-
Water	\$	9,352.67	\$	17,635.74
Water Deposits	\$	410.39	\$	100.00
Water Capital Project	\$	-	\$	-
Sewer	\$	13,046.74	\$	27,843.12
Sewer Sinking	\$	106,929.03	\$	-
Sewer Capital Project	\$	-	\$	-
Electric	\$	50,800.47	\$	82,144.45
Electric Generator Sinking	\$	-	\$	-
Electric Sinking	\$	-	\$	-
Electric Meter	\$	959.57	\$	300.00
Electric Capital Projects	\$	-	\$	-
Electric Required Improvements	\$	-	\$	-

Gearhart moved to approve the Consent Agenda. Hansel seconded the motion. A roll call vote was taken. Ayes: Gould, Courtnage, Gearhart, Rowcliffe, Hansel. Nays: None. Motion passes.

#### **UNFINISHED BUSINESS**

Hansel moved to approve Resolution #21-25 Approving Contract for Appeal Review Services. Gearhart seconded the motion. Police Chief Evans explained that Linzy Martin would hear appeals to Automated Traffic Enforcement Citations on a bi-monthly basis for a fee of \$200 per session. An officer will be present during all sessions. A roll call vote was taken. Ayes: Courtnage, Gearhart, Rowcliffe, Hansel, Gould. Nays: None. Motion passes. Chief Evans also updated Council pertaining to the timeline of the cameras, expected to start issuing citations on or around August 1, but not before signage is installed by the DOT. The cameras are set to cite drivers travelling 10MPH or more above the speed limit and are physically aimed to the benefit of the driver allowing ample time to reduce speed within the speed zone. There was also discussion about potentially acquiring a handheld unit from the same company, with Chief Evans needing to get the current system operational before committing to additional units. Courtnage commended the Police Department's efforts in traffic stops and extended appreciation for their visibility in the community.

Public Works Superintendent Sauerbry explained that after talking with a Pool Operator Instructor, the City's insurance carrier, the County Health Inspector who inspects the pool, and seeking legal guidance, it has been determined the City may attempt to repair the roller of the east diving board as the repair does not involve the frame. Sauerbry advised the repair may not be successful, and will not be permanent, and encouraged Council to plan for replacement of another feature for the pool soon. Sauerbry also advised the current pool pump is not in good condition, and repair parts for the unit are non-existent

due to the age. After providing three quotes, two for a new pump and one for a slightly used pump, it was recommended the City purchase the used pump due to its availability and cost savings as compared to the new units. Without an operational pump, there would be nothing to run the pool. Courtnage moved to purchase the used pump. Hansel seconded the motion. A roll call vote was taken. Ayes: Gearhart, Rowcliffe, Hansel, Gould, Courtnage. Nays: None. Motion passes. Mayor Evans requested efforts to prevent future flooding of the pump.

Joleen Jansen from Clayton County Energy District (CCED) presented an Agreement with CCED for the Blink charging station to be installed in Strawberry Point. Jansen explained the process of acquiring these units and the importance of the partnership of the involved communities with CCED. Jansen advised the City's only expense is installation of the devices; there will not be a charge for device acquisition as the Upper Mississippi Gaming Corporation grant covered that cost. CCED has also covered the first five years of the Blink network operating costs. Gearhart moved to approve Resolution #21-26 Approving Charging Station with Clayton County Energy District associating the project with the Electric Utility and requesting City Staff complete most of the installation to minimize cost. Hansel seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Hansel, Gould, Courtnage, Gearhart. Nays: None. Motion passes.

## **INFORMATION**

The May 2021 Library Board minutes were received and filed.

## **NEW BUSINESS**

Gearhart moved to close City Hall from September 15 through September 17 so that staff can attend the Iowa League of Cities Annual Conference. Hansel seconded the motion. A roll call vote was taken. Ayes: Hansel, Gould, Courtnage, Gearhart, Rowcliffe. Nays: None. Motion passes. Council was also invited to participate in the virtual sessions.

City Administrator/Clerk Ashley Jasper requested the addition of two sections to the Budgetary Transfer Resolution including \$616.75 from Night Swim receipts be transferred from the General Fund to the Pool Fund, and \$5,000 from the Fire Department Budget be transferred to the Fire Equipment Fund to reserve for future purchases. Gould moved to approve Resolution #21-27 Retroactively Approving FY2021 Annual Budgetary Transfers with the requested changes. Gearhart seconded the motion. A roll call vote was taken. Ayes: Gould, Courtnage, Gearhart, Rowcliffe, Hansel. Nays: None. Motion passes.

The Resolution Amending Employee Handbook as it Pertains to Hours of Work and Meal Breaks was tabled pending legal review.

Gearhart moved to approve Resolution #21-28 Authorizing Fiscal Year 2022 Sinking Fund Transfers. Gould seconded the motion. A roll call vote was taken. Ayes: Courtnage, Gearhart, Rowcliffe, Hansel, Gould. Nays: None. Motion passes.

## **OTHER BUSINESS**

It was determined that the Berry Tender Child Care Board's next meeting is scheduled for July 13. Mayor Evans and Council Member Gould will represent the City at that meeting to discuss the terms for a long-term lease.

Mayor Evans called a recess at 8:10PM at which time Rowcliffe exited. Per the Agenda, the meeting resumed at the Generation Plant located at 13003 Lincoln Street for a tour. Gould moved to reconvene at 8:22PM. Gearhart seconded the motion. All ayes. Public Works Employee Blake Stannard led a tour of the facility, explaining the process of generating power as well as the equipment in the facility.

With there being no other business, Gould moved to adjourn at 8:34PM. Gearhart seconded the motion. All ayes.

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Ashley Jasper, City Administrator

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Hannah Evans, Mayor